
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Bi-Weekly Administrator's Report**
DATE: February 8, 2022

I have the following observations and information to share from the last two weeks:

Business News

Community Development Manager Brooks and I met with representatives from DEED and Crystal Cabinets on January 25 to identify tasks needed to finalize the Minnesota Investment Fund grant that was approved for Crystal's expansion. There will be documents on the next agenda for execution. We then toured the plant to see the equipment that was purchased as part of the expansion project.

Development Projects

Public Works Director Gerold, Community Development Manager Brooks and I had positive meetings with Butch Drews and Larry Doose regarding their projects/requests. You can expect formal agreements at upcoming meetings.

Community Development Manager Brooks and I met with Sharon Sandberg of Flight Expo on January 28. She is investigating a potential building expansion.

Economic Development Authority

The "Pulse of Princeton" survey link has been posted to the website and we are working our connections to email it to various other organizations and agencies. We are also investigating the cost to place the survey as an ad in either or both of the two newspapers for those that may not be technologically inclined. A preliminary review of the data collected to date will be presented to the EDA at their February 17 meeting.

Grants

We are still waiting on the results from our grant application to the Federal EDA for the Business Park infrastructure.

Personnel

Finance Director Peters, Police Chief Frederick and I successfully negotiated a change to what Field Training Officers are paid, changing the method of payment from a monthly stipend to an hourly pay differential. There will be a cost savings to the City based on the two new officers requiring training.

Upcoming Meeting/Event Reminders

- CGMC Legislative Action Day – March 2, 2022; registration is now open for those Councilors interested